

**Town of Windsor, County of Broome, State of New York**  
**A Resolution Acknowledging that an Examination of the**  
**Justice Court's Records was Conducted.**

**Resolution # -2021**

**Present:** Supervisor Mark Odell  
Deputy Supervisor Carolyn W. Price  
Councilman Gary M. Hupman  
Councilman Daniel Colwell  
Councilman Timothy Harting

At a Regular Board Meeting of the Town of Windsor Town Board, held at the Town Hall on the **8<sup>th</sup> day of December, 2021**, the following resolution was

**OFFERED BY:**

**SECONDED BY:**

**WHEREAS**, Uniform Justice Court Act Section 2020-a partially sets forth the following: "It shall be the duty of every such justice, at least once a year and upon the last audit day of such village or town, to present his records and docket to the auditing board of said village or town, which board shall examine the said records and docket, or cause same to be examined and a report thereon submitted to the board by a certified public accountant, or a public accountant and enter in the minutes of its proceedings the fact that they have been duly examined, and that the fines therein collected have been turned over to the proper officials of the village or town as required by law. Any such justice who shall willfully fail to make and enter in such records and docket forthwith, the entries by this section required to be made or to exhibit such records and docket when reasonably required, or present his records and docket to the auditing board as herein required, shall be guilty of a misdemeanor and shall, upon conviction, in addition to the punishment provided by law for a misdemeanor, forfeit his office."

**WHEREAS**, On or about the **6<sup>th</sup> day of December, 2021**, the Justice Court of the Town of Windsor presented its records and docket to the auditing board of the Town of Windsor.

**WHEREAS**, On or about the **6<sup>th</sup> day of December, 2021**, the auditing board of the Town of Windsor duly examined the records and docket of the Justice Court of the Town of Windsor, for the timeframe of **December 1, 2020 - November 30, 2021**.

**WHEREAS**, The auditing board of the Town of Windsor found no issues during its examination.

**NOW, THEREFORE**, this **8<sup>th</sup> day of December, 2021**,

**BE IT RESOLVED** by the Town Board of the Town of Windsor, as follows:

**RESOLVED**, The Town Board acknowledges that the required examination of the Town Justice books was conducted and that no issues were identified during the examination.

**RESOLVED**, The Town Clerk is asked to send a copy of this resolution to Dennis W. Donnelly, Director of Internal Audit with the NYS Office of Court Administration.

**RESOLVED**, This resolution shall take effect immediately.

**Vote of the Board:**

Supervisor Mark Odell-  
Deputy Supervisor Carolyn W. Price-  
Councilman Gary M. Hupman-  
Councilman Daniel Colwell-  
Councilman Timothy Harting-

Motion

**Resolution Adopted:**

**CERTIFICATION**

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at the Windsor Town Hall, 124 Main Street, Windsor, NY on the **December 8, 2021**.

Town of Windsor Seal

\_\_\_\_\_  
Elizabeth Pfister  
Town Clerk of the Town of Windsor