

**Town of Windsor, County of Broome, State of New York**  
**A RESOLUTION OF THE TOWN BOARD**  
**OF THE TOWN OF WINDSOR APPROVING**  
**THE ADOPTION OF AN ACCEPTABLE USE POLICY**  
**Resolution #16-2021**

**PRESENT:** Supervisor Mark Odell  
Deputy Supervisor Carolyn W. Price  
Councilman Gary M. Hupman  
Councilman Daniel Colwell  
Councilman Timothy Harting

At a regular meeting of the Town of Windsor Town Board, held at the Town Hall on the 11<sup>th</sup> day of August, 2021, the following resolution was:

**OFFERED BY:**  
**SECONDED BY:**

The Town Board (hereinafter “Town Board”) of the Town of Windsor (hereinafter “Town”), duly convened in regular session, does hereby resolve as follows:

**WHEREAS**, the Town of Windsor desires to adopt and implement an Acceptable Use Policy (the “Policy”); and

**WHEREAS**, the Policy concerns Computer, Network Resource and Internet Usage and applies to all Town-owned network facilities, computer systems and email accounts provided to Town employees and officials; and

**WHEREAS**, pursuant to the State Environmental Quality Review Act (“SEQRA”), it has been determined by the Town Board that this constitutes a Type II Action as defined under 6 NYCRR 617.5(20) and (27); and

**WHEREAS**, the Policy shall be reviewed on an annual basis and updated as needed.

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Windsor, after review and discussion, hereby approves the adoption of the Acceptable Use Policy; and it is

**FURTHER RESOLVED** that the Supervisor is hereby authorized to sign and deliver any documents necessary to effectuate the Policy and implement the same on behalf of the Town; and it is

**FURTHER RESOLVED** that this resolution shall take effect immediately.

**Vote of the Board:**

Supervisor Mark Odell -  
Deputy Supervisor Carolyn W. Price -  
Councilman Gary M. Hupman -  
Councilman Daniel Colwell –  
Councilman Timothy Harting -

Motion \_\_\_\_\_

**Resolution Adopted:**

**CERTIFICATION**

I, Elizabeth Pfister, do hereby certify that I am the Town Clerk of the Town of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Windsor at a meeting thereof held at the Windsor Town Hall, 124 Main Street, Windsor, NY on August 11, 2021  
Said resolution was adopted by the following roll call vote:

Supervisor Mark Odell -  
Deputy Supervisor Carolyn W. Price -  
Councilman Gary M. Hupman -  
Councilman Daniel Colwell –  
Councilman Timothy Harting –

Dated:

Town of Windsor Seal

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Elizabeth Pfister, Town Clerk of the Town of Windsor