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# REAL PROPERTY TAX SERVICE

April 16, 2018

## Exhibit A:

Subject: Collection for the **Town of Windsor** (4,158 parcels)

Under collection by the County the 2019 calendar costs that the County will absorb would be:

Postage (estimate) @ 46¢ each	\$ 1,912.68
Legal Ad (estimate)	\$ 200.00
Bill Maintenance and Printing-2018 actual	\$ 4,353.30
Yearly Support for ATC Tax Collection program	\$ 1,700.00
Re-imbursement for personnel and administrative costs at (@ \$1 per parcel)	<u>\$ 4,158.00</u>
<b>TOTAL COST</b>	<b>\$12,323.98</b>

These costs will be absorbed by the County.

Walk-in collections will be available each business day at the County Office building during the tax collection period.

Mailed payments are sent to Real Property Tax Service and are posted each morning in the tax collection software system. Taxpayers may also take advantage of the option to pay on-line with credit/debit cards or e-check. At the end of each day, the database will be updated to reflect payments received to date and taxpayers may view billing and payment history on the following website – <http://taxlookup.net>. All phone inquiries will be handled by Real Property Tax Service personnel and the return of the warrant to the Broome County Treasury Manager will take place in April.

The County would pay for collection software used for posting tax payments and the internet access fee for taxlookup.net.

The costs for postage and advertizing are based on estimates, actual costs will vary.

Collection costs will be reviewed on an annual basis and the Town may be notified of any charges The County may need to pass along prior to budget preparations.