



Broome County OFFICE OF THE COUNTY CLERK

Richard R. Blythe, County Clerk

Sharon Exley, Executive Deputy County Clerk
 Rosalie A. Catalano, Deputy County Clerk
 Frances Martin-Childs, Deputy County Clerk
 Darlene R. Croston, Deputy County Clerk - DMV
 Susan Nealon, Records Management Officer

9-15-2015

FROM: COUNTY CLERK RICK BLYTHE

TO: SUPERVISOR – TOWN OF COLESVILLE – 1 pg. FAX TO: 9-693-2121

SUPERVISOR – TOWN OF WINDSOR – 1 pg. FAX TO: 9-655-2027 ✓

RE: THE POSSIBILITY OF AN EASTERN BROOME MOBILE DMV

Presently the Broome County Department of Motor Vehicles operates satellite offices in Conklin (Town Hall) and in Whitney Point (Triangle Town Hall).

We are seeking to expand this outreach to Eastern Broome County 2 days a week. Our General Requirements are:

Broome Mobile Office Requirements

The current locations make use of Town Hall Courtrooms, which provides plenty of seats for waiting customers. A general purpose room with 2-3 tables and 10-15 chairs would suffice.

Additional Requirements:

- Electrical outlets (2)
- Internet access (Ethernet)
- Access to fax machine
- Access to secured storage for plates and documents
- Access to bathroom
- Parking

Hours: 9 am – 3 pm. Closed Noon-12:30 pm

When the school district is closed for an emergency, we will also be closed.

We will also be closed on regular municipal holidays.

We are at the other locations rent free, however we can pay some minimal expenses necessary to prepare the site. If there is any interest in hosting a Mobile DMV one or two days per week, please let us know. Please send any expression of interest to me at your convenience.

Thank you for your interest in this project.

CC: LEGISLATOR STEPHEN J. FLAGG
 LEGISLATOR SCOTT D. BAKER
 EXECUTIVE DEPUTY COUNTY CLERK, SHARON M. EXLEY
 DEPUTY CO. CLERK FOR DMV, DARLENE CROSTON