

WINDSOR TOWN COURT

Hon. Richard R. Blythe, Windsor Town Justice
124 Main Street, Room 5, Windsor, New York 13865
Phone (607) 655-1973
Fax (607) 655-4106

February 22, 2022

Hon. Mark Odell, Supervisor
Town of Windsor

RE: Court Officer Contract for 2022

Dear Supervisor Odell:


We are required to have a 'Court Officer' for our Jury Trials. Presently we have three tentative trials that we are trying to schedule.

I have heard back from County Security and County Purchasing and the 2022 rate for a 'Court Officer' is set at \$42.04/hr. I expect that we would spend no more than \$2500 for this service this year.

Attached, please find correspondence from last year. Due to COVID restrictions we were unable to utilize the contract but expect to do so in the very near future.

Thank you.

Respectfully,



Richard R. Blythe, Town Justice

cc:

Town Clerk

Justice Stapleton

Brian Norris, Broome Co. Director of Security

Enclosures:

2/22/22: E-mail determining rate.

3/15/21: Letter concerning renewal for 2021

2/20/20: Copy of base resolution of the Co. Legislature

Re: CPI Increase - TOWN OF WINDSOR

Norris, Brian R. <Brian.Norris@BroomeCounty.US>

Tue 2/22/2022 11:46 AM

To: Hon Richard R Blythe <rblythe@nycourts.gov>

Yes, I spoke with Carolyn and she apparently misunderstood what I was looking for.

The CPI increase was determined to be 4.6%. The new hourly rate will be \$42.04.

From: Hon Richard R Blythe <rblythe@nycourts.gov>

Sent: Tuesday, February 22, 2022 11:43 AM

To: Norris, Brian R. <Brian.Norris@BroomeCounty.US>

Subject: Re: CPI Increase - TOWN OF WINDSOR

Sooooo, all you have to do is translate this into a new hourly rate for 2022.

Thanks

Hon. Richard R. Blythe, Town Justice

Town of Windsor, NY

124 Main Street - Town Hall

Windsor, NY 13865

Phone: 607-655-1973

Fax: 607-655-4106

From: Secor, Carolyn E. <Carolyn.Secor@BroomeCounty.US>

Sent: Tuesday, February 22, 2022 11:38 AM

To: Hon Richard R Blythe <rblythe@nycourts.gov>

Cc: Norris, Brian R. <Brian.Norris@BroomeCounty.US>

Subject: FW: CPI Increase

Hi Rick,

Requested CPI attached.

Let me know if you need anything else.

TY 🙏

Carolyn Secor

Purchasing Agent

Broome County Division of Purchasing

60 Hawley St. 4th Floor

Binghamton, NY 13902

Office: (607) 778-6504

WINDSOR TOWN COURT

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March 15, 2021

Mr. Brian Norris, Director
Broome County Government Security Division
P.O. Box 1766
Binghamton, NY 13902

RE: Contract Renewal – Windsor Town Court

Dear Director Norris:

The Town of Windsor would like to renew the contract for Security Services for the Windsor Town Court beginning January 1, 2021 and going through December 31, 2021, under the terms of the original agreement.

The original agreement set forth in the County Legislature's Resolution # 41 of 2020 indicated a base rate for 2020 of \$39.71 per hour and for 2021 at the rate of \$39.71 plus a CPI Increase. The CPI as set forth by the Purchasing Department is 1.2% for an hourly rate for 2021 of \$40.19.

It appears that we will be allowing people back in the court in the near future and we look forward to working with you and your staff.

Sincerely,


Richard R. Blythe

Encl: copy of Resolution

Intro No. 16
Date 2/20/2020
Reviewed by ALB
Co. Attorney
Date 1/30/2020

RESOLUTION
BROOME COUNTY LEGISLATURE
BINGHAMTON, NEW YORK

Permanent No. 2020-41
Date Adopted 2/20/2020
Effective Date 2/21/2020

Sponsored by: Public Safety & Emergency Services and Finance Committees

Secended by: Hon. Matthew J. Pasquale

RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF WINDSOR FOR BROOME COUNTY SECURITY TO PROVIDE SECURITY SERVICES AT WINDSOR TOWN COURT FOR 2020-2021

WHEREAS, the Director of Security requests authorization for an agreement with the Town of Windsor for Broome County Security to provide security services at Windsor Town Court for an initial two-year period commencing January 1, 2020 through December 31, 2021, with the option for three one-year renewals, and

WHEREAS, in consideration of said services, the Town of Windsor shall pay a base rate of \$39.71 per hour, total amount not to exceed \$6,552.16, for the period January 1, 2020 through December 31, 2020, and a base rate of \$39.71 per hour plus a CPI increase for the period January 1, 2021 through December 31, 2021, and

WHEREAS, the Town of Windsor shall pay an amount based on the previous year's hourly rate plus a CPI increase for each one-year renewal term thereafter, now, therefore, be it

RESOLVED, that this County Legislature hereby authorizes an agreement with the Town of Windsor, 124 Main Street, Windsor, New York 13865 for Broome County Security to provide security services at Windsor Town Court for the period January 1, 2020 through December 31, 2021, with the option for three one-year renewals, and be it

FURTHER RESOLVED, that in consideration of said services, the County shall receive revenue at the rate of \$39.71 per hour, total amount not to exceed \$6,552.16, for the period January 1, 2020 through December 31, 2020, and at the rate of \$39.71 per hour plus a CPI increase for the period January 1, 2021 through December 31, 2021, and be it

FURTHER RESOLVED, that for each mutually agreed upon renewal term thereafter the County shall receive revenue at an amount based on the previous year's hourly rate plus a CPI increase, and be it

FURTHER RESOLVED, that the revenue hereinabove authorized shall be credited to budget line 22000203.5000230, and be it

FURTHER RESOLVED, that the County Executive or his duly authorized representative is hereby empowered to execute any such agreements, documents, or papers, approved as to form by the Department of Law, as may be necessary to implement the intent and purpose of this Resolution.

COUNTY OF BROOME }
STATE OF NEW YORK }

I, the undersigned, Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature duly adopted on the 20th day of February, 2020, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of fifteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 21st day of February, 2020.

Date sent to County Executive: February 21, 2020.

Approved: [Signature]
County Executive

Date: 2/21/2020, 2020

[Signature]
Clerk, County Legislature
County of Broome