



State of New York  
County of Broome Government Offices

Office of the Broome County Executive  
Jason T. Garnar, County Executive

February 23, 2022

Town of Windsor  
124 Main St.  
Windsor, NY 13865

Re: Contract Renewal – security  
services for Town of Windsor Court  
CA 11-2545

Dear Contractor:

By Permanent Resolution No. 41, duly adopted on 2/20/20, the Broome County Legislature has authorized the undersigned to forward to you this letter agreement for the purpose of renewing the previous agreement between the parties dated 2/20/20, previously renewed by agreement dated 3/18/2021 for an additional one year term from the date upon which the previous agreement would have terminated. All terms and conditions of the above agreement shall remain in full force and effect, with the following exceptions:

- A. Said agreement shall be modified to provide for a substitution of the term 1/1/2022-12/31/2022, for the previous term.
- B. Said agreement shall be modified to provide for a substitution of the sum \$42.04 per hour for the previous sum of \$40.19 per hour. This is a CPI increase of 1.2%.

If you are in agreement with the terms of this letter, please execute where indicated, in the lower left-hand corner of the letter, and return the original to the Broome County Law Department, Edwin L. Crawford County Office Building, P. O. Box 1766, Binghamton, New York, 13902. An extra copy is enclosed herewith for your records.

Enc.  
ACCEPTED:  
TOWN OF WINDSOR

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Very truly yours,

MICHAEL A. PONTICIELLO  
Deputy County Executive

# WINDSOR TOWN COURT

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Hon. Richard R. Blythe, Windsor Town Justice  
124 Main Street, Room 5, Windsor, New York 13865  
Phone (607) 655-1973  
Fax (607) 655-4106

February 22, 2022

Hon. Mark Odell, Supervisor  
Town of Windsor

RE: Court Officer Contract for 2022

Dear Supervisor Odell:

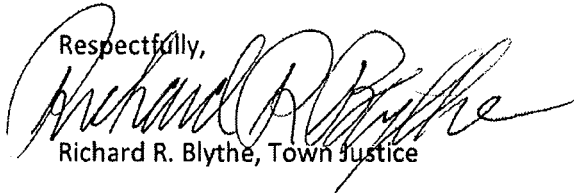
We are required to have a 'Court Officer' for our Jury Trials. Presently we have three tentative trials that we are trying to schedule.

I have heard back from County Security and County Purchasing and the 2022 rate for a 'Court Officer' is set at \$42.04/hr. I expect that we would spend no more than \$2500 for this service this year.

Attached, please find correspondence from last year. Due to COVID restrictions we were unable to utilize the contract but expect to do so in the very near future.

Thank you.

Respectfully,



Richard R. Blythe, Town Justice

cc:  
Town Clerk  
Justice Stapleton  
Brian Norris, Broome Co. Director of Security

Enclosures:  
2/22/22: E-mail determining rate.  
3/15/21: Letter concerning renewal for 2021  
2/20/20: Copy of base resolution of the Co Legislature

Intro No. 16  
Date 2/20/2020  
Reviewed by ALB  
Co. Attorney  
Date 1/30/2020

**RESOLUTION**  
**BROOME COUNTY LEGISLATURE**  
BINGHAMTON, NEW YORK

Permanent No. 2020-41  
Date Adopted 2/20/2020  
Effective Date 2/21/2020

Sponsored by: Public Safety & Emergency Services and Finance Committees

Seconded by: Hon. Matthew J. Pasquale

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF WINDSOR FOR BROOME COUNTY SECURITY TO PROVIDE SECURITY SERVICES AT WINDSOR TOWN COURT FOR 2020-2021**

WHEREAS, the Director of Security requests authorization for an agreement with the Town of Windsor for Broome County Security to provide security services at Windsor Town Court for an initial two-year period commencing January 1, 2020 through December 31, 2021, with the option for three one-year renewals, and

WHEREAS, in consideration of said services, the Town of Windsor shall pay a base rate of \$39.71 per hour, total amount not to exceed \$6,552.15, for the period January 1, 2020 through December 31, 2020, and a base rate of \$39.71 per hour plus a CPI increase for the period January 1, 2021 through December 31, 2021, and

WHEREAS, the Town of Windsor shall pay an amount based on the previous year's hourly rate plus a CPI increase for each one-year renewal term thereafter, now, therefore, be it

RESOLVED, that this County Legislature hereby authorizes an agreement with the Town of Windsor, 124 Main Street, Windsor, New York 13865 for Broome County Security to provide security services at Windsor Town Court for the period January 1, 2020 through December 31, 2021, with the option for three one-year renewals, and be it

FURTHER RESOLVED, that in consideration of said services, the County shall receive revenue at the rate of \$39.71 per hour, total amount not to exceed \$6,552.15, for the period January 1, 2020 through December 31, 2020, and at the rate of \$39.71 per hour plus a CPI increase for the period January 1, 2021 through December 31, 2021, and be it

FURTHER RESOLVED, that for each mutually agreed upon renewal term thereafter the County shall receive revenue at an amount based on the previous year's hourly rate plus a CPI increase, and be it

FURTHER RESOLVED, that the revenue hereinabove authorized shall be credited to budget line 22000203.5000230, and be it

FURTHER RESOLVED, that the County Executive or his duly authorized representative is hereby empowered to execute any such agreements, documents, or papers, approved as to form by the Department of Law, as may be necessary to implement the intent and purpose of this Resolution.

COUNTY OF BROOME )  
STATE OF NEW YORK )

I, the undersigned, Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature duly adopted on the 20<sup>th</sup> day of February, 2020, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of fifteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 21<sup>st</sup> day of February, 2020.

Date sent to County Executive: February 21, 2020.

Approved: \_\_\_\_\_  
County Executive

Date: 2/21, 2020

\_\_\_\_\_  
Clerk, County Legislature  
County of Broome